



AMES AREA METROPOLITAN PLANNING ORGANIZATION

AMES | GILBERT | STORY | BOONE

TRANSPORTATION TECHNICAL COMMITTEE

MEETING MINUTES

MARCH 10, 2022

AMES CITY HALL 515 CLARK AVENUE

9:00AM-MEETING HELD ELECTRONICALLY

Attendance:

TRANSPORTATION TECHNICAL COMMITTEE MEMBERS

▲	Tracy	Peterson	Ames Municipal Engineer	
▲	Damion	Pregitzer	Ames Traffic Engineer	
▲	Justin	Clausen	Ames Operations Manager	
▲	Kelly	Diekmann	Ames Director of Planning and Housing	
▲	Justin	Moore	Ames Long Range Planner	
▲	Barb	Neal	CyRide Transit Director	
X	Scott	Kruse	Boone County Engineer	
X	Darren	Moon	Story County Engineer	
X	Gerry	Peters	Ames Community School District	
▲	Dan	Culhane	Ames Economic Development Commission	
▲	Sarah	Lawrence	Iowa State University Campus Planner	
▲	Darla	Hugaboom	Federal Highway Administration	†
X	Gerri	Doyle	Federal Transit Administration	†
▲	Andy	Loonan	Iowa Department of Transportation	†
X	Zac	Bitting	Iowa Department of Transportation	†
▲	<i>Present</i>		<i>Alternate Attendee</i>	*
X	<i>Absent</i>		<i>Non-Voting Members</i>	†

STAFF AND GUESTS IN ATTENDANCE

1	John	Joiner	MPO Administrator
2	Kyle	Thompson	MPO Transportation Planner
3	Mark	Gansen	Ames Civil Engineer
4	Laura	Colebrooke	Principal Clerk

I. CALL TO ORDER

The regular meeting of the Ames Area Metropolitan Planning Organization Transportation Technical Committee was called to order by Damion Pregitzer at 9:01AM.

II. APPROVAL OF AGENDA OF THE MARCH 10, 2022 MEETING

MOTION: (Neal/Lawrence) to approve the agenda of the March 10, 2022 meeting.

MOTION PASSED:8-0

III. APPROVAL OF THE MINUTES OF THE NOVEMBER 18, 2021 MEETING

MOTION: (Clausen/Moore) to approve the minutes of the November 18, 2021 meeting.

MOTION PASSED: 8-0

IV. RECOMMENDATION ON AMENDMENT TO THE FY22-25 TRANSPORTATION IMPROVEMENTS PROGRAM (TIP)

Kyle Thompson, Ames Transportation Planner, said there were a few modifications to the TIP that were requested. One was to increase the funds for the loway Creek project. The second was to move funds from the Skunk Trail Project to the loway Creek Project. He said in doing that, that would remove the Skunk Trail project from the TIP. Mr. Thompson discussed the accrual policy for funds that was currently being exceeded. He said these changes would allow the AAMPO to clear out the accrued funding. He noted that Cyride was awarded ICAP funding as in previous years and was amended into the tip so CyRide could access funding in a timely manner.

Justin Moore, Ames Long Range Planner, asked when the loway Creek Trail project would start. Mark Gansen, Ames Civil Engineer, said he was anticipating the project would have a fall letting and construction to start in spring of 2023.

Kelly Diekmann, Ames Director of Planning & Housing, asked if the changes to the Skunk River component meant that the loway Creek Trail would not connect to the south.

Mr. Gansen replied that the loway Creek Trail will be set up for a future extension to the Skunk River & Skunk River Path.

MOTION: (Peterson/Neal) Recommend Alternative 1 to recommend the purposed amendment to the Policy Committee for formal approval.

MOTION PASSED: 8-0

V. RECOMMENDATION ON DRAFT FY23 TRANSPORTATION PLANNING WORK PROGRAM (TPWP)

Mr. Thompson said this is annual update for FY 2023. He explained the purpose of having a work program. He discussed the schedule that was displayed on the screen, and what the different chapters were about. He also discussed the budget table as well.

Mr. Thompson also noted the changes to element four that were different than previous years. He said some items had switched over to element six. He also commented that the City of Ames is updating ITS project. He said item six is transportation data management. He said data procurement is procurement of data for analytics. He said this year there are two special studies, which were US Hwy 69 & US 30 Interchange Study, and Ames North Growth Intersection Study.

He discussed what funds would be left at the end of the year if they went through with all the projects.

Mr. Moore asked for clarification on what part of the funding in the budget was carryover and what part was not. Mr. Thompson explained what amount carryover and what amount was new this year. Mr. Thompson said if there is too much carry over, CDBG funds will not be able to be used for Planning.

Tracy Peterson, Ames Municipal Engineer, asked if they have received any requests to update Safe Routes to School. Mr. Pregitzer said in the last year and a half the schools have been focusing on public health, but that Shared Use Path projects will help with the routes to school. He said with the Bike Pedestrian Master Plan, if there is overlap with school routes that would assist with that as well.

MOTION: (Peterson/ Clausen) Recommend Alternative 1 Draft FY23 Transportation Planning Work Program (TPWP) to the Policy Committee for formal approval.

MOTION PASSED: 8-0

VI. ELECTION OF CHAIR AND VICE CHAIR

Mr. Pregitzer opened the floor to nominations for Chair and Vice Chair. Kelly Diekmann nominated Damion Pregitzer to remain as Chair. Tracy Peterson nominated Justin Moore for Vice Chair.

MOTION: (Pregitzer) Justin Moore for position of Vice-Chair and Damion Pregitzer to remain as Chair

MOTION PASSED: 8-0

VII. OTHER NON-ACTION ITEMS OF INTEREST TO THE COMMITTEE

Mr. Thompson said regional STBG and TAP applications are due at the end of the month.

Barb Neal, CyRide Transit Director, said they received their seventh bus and that was purchased with STBG funds. Ms. Neal went on to discuss possible locations for new housing for buses.

VIII. UPCOMING DATES

- a. Transportation Policy Committee Meeting
March 22, 2022 @ 6:00PM – Ames City Hall (Council Chambers)
- b. Transportation Technical Committee Meeting
May 12, 2022 @ 9:00AM – Hybrid (Room 235 & Microsoft Teams)
- c. Transportation Policy Committee Meeting
May 24, 2022 @ 6:00PM – Ames City Hall (Council Chambers)

IX. ADJOURNMENT

MOTION: (Peterson) Adjourn meeting of the Technical Transportation Committee at 9:27AM.

Minutes prepared by Laura Colebrooke